

# **OHIO'S COLLEGE-CREDIT PLUS PROGRAM**

The CC+ program allows Ohio high school students to earn college credit (and/or high school graduation credit) through the successful completion of college courses.

## **ST. HENRY HIGH SCHOOL**



## **STUDENT / PARENT HANDBOOK 2021-2022**

Updated 12/4/2020

# **College Credit Plus Opportunities & Program Requirements**

## 1. COST

- There is no cost (tuition, books, fees, etc.) to students for participating in CC+ at an Ohio public university unless the student does not return his/her book to the college bookstore if it is a rental or to Mr. Rosenbeck if it is a new or used book. If choosing to attend a private institution, students may have to pay a fee.
- Students will pay for classes that they fail (unless economically disadvantaged).
- Students must arrange their own transportation to and from CC+ classes and may be subject to pay parking fines at the college.

## 2. COUNSELING

- Students and one parent are encouraged to attend a counseling session about CC+ with the high school counselor before the students participate in the College Credit Plus program. For St. Henry, this counseling session will be at the same time as the informational meeting. Partner colleges will also be invited to attend the informational meeting.
- Students choosing CC+ must attend a counseling session with an advisor at the college (usually this is during orientation).

## 3. OPTIONS

- Students may take CC+ classes at the university, online, or at the high school (if available).
- Students may attend multiple colleges in one school year.
- To see the complete list of available CC+ courses, you can view the college course catalog online at each college/university.

## 4. DEADLINES

- Students choosing to participate in CC+ must complete, sign, and submit the “College Credit Plus Intent to Participate” form to the High School guidance office by April 1st. This includes classes students are taking at the high school.
- Students must complete and submit an application to the college by their specified deadline.

## 5. ADMISSION REQUIREMENTS

- Each college has its own standards for admission. The college application will list specific requirements. Students must complete an assessment exam and be determined “eligible” for College Credit Plus.

# SHHS Suggested Criteria for Participation in CC+

- For upcoming seniors:
  - 3.25 cumulative GPA
  - 13 college prep classes
  - A grade of “B” or better in the subject area for the college course he/she wishes to enroll
  - Score of 3 or better on all end of course exams
  - College ready scores on the ACT (English 18 / Math 22 / Reading 21 / Science 23)
  - SAT Critical Reading and Math score of 1020
- For upcoming juniors:
  - 3.5 cumulative GPA
  - 9 college prep classes
  - A grade of “B” or better in the subject area for the college course he/she wishes to enroll
  - Score of 3 or better on all end of course exams
  - College ready scores on the ACT (English 18 / Math 22 / Reading 21 / Science 23)
  - SAT Critical Reading and Math score of 1020
- For upcoming sophomores and freshmen:
  - 3.75 cumulative GPA
  - 5 college prep classes
  - A grade of “A” or better in the subject area for the college course he/she wishes to enroll
  - ACT composite score of 26
  - SAT Critical Reading and Math score of 1190
  - Letter of recommendation from 3 teachers/administrators

**College Prep classes:** *English, Math, Science, Social Studies, Foreign Language and Fine Arts*

## CC+ and High School Credits

- CC+ students are permitted to earn a **maximum of 30 semester hours** (through any combination of courses between the high school and college) per year.
- All SHHS students are required to take the equivalent of 7 school periods per year. Online CC+ classes will count as one (1) class period. CC+ classes taken off campus will be given “drive” time.
- Students who are expelled from school are not eligible to receive credit for CC+ courses for the term of the expulsion.

### **Credit Hour Conversions:**

- Each 3 (or more) semester hour college course = 1 high school credit

### **Credit Hour Formula:**

- $30 - (\# \text{ of high school credits} \times 3) = \text{max \# of eligible college semester hours}$

### **EXAMPLE:**

If a student is taking 4 credit hours at the high school, he/she would be eligible to take up to 18 (total) semester hours at college that year.

$$30 - (4 \times 3) = 18$$

# CC+ Timeline & Responsibilities of the Student

## What should I do now?

*Use this as a checklist for CC+*

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1. If you choose to participate in the CC+ program:
  - a. Complete the COLLEGE CREDIT PLUS INTENT TO PARTICIPATE form and return to the High School guidance office by April 1<sup>st</sup>.
  - b. Once accepted, attend any college orientations and take required placement tests.
    - You must take care of your CC+ responsibilities on your own time. You will NOT be excused from classes at SHHS to take placement tests, register, etc. at the college.
  - c. Meet with a college advisor and select your classes for Fall term.
    - **Remember, your CC+ class schedule must work around your high school schedule.** You may not leave early (or arrive late) from your high school classes. If the drop date has passed, your high school schedule cannot be changed to accommodate your college classes.
  - d. **Bring your school counselor a copy of your college class schedule by August 7<sup>th</sup> for the fall semester and December 11<sup>th</sup> for the spring semester** so your college and high school schedules can be finalized and approved. Be sure it includes the days/times of the classes.
  - e. Keep in mind: **YOU ARE RESPONSIBLE FOR WHAT YOU MISS AT HIGH SCHOOL WHEN YOU ARE NOT IN ATTENDANCE.**

## Frequently Asked Questions about College Credit Plus

### What is College Credit Plus?

- College Credit Plus is Ohio's dual credit program
  - Students earn high school and college credit at the same time
  - Students enroll in college courses and adhere to the requirements of the college
- Students in Grades 7 through 12:
  - Must complete an assessment exam and be determined “eligible” for College Credit Plus
  - May apply to any public college or participating private college
  - May apply to multiple institutions
  - May choose from a variety of college-level courses (as determined by placement testing & course eligibility rules)
  - Can earn credit to satisfy both high school and college requirements
    - One 3+ Credit Hour Course = 1 High School Unit
  - Must successfully complete the courses in order to earn the credit
  - May take classes during the summer, fall, and spring semesters
  - May take courses at the high school<sup>1</sup>, college campus, or online

<sup>1</sup> *This option to take courses at the high school is only available if the high school has partnered with a college or university to offer college courses at the high school*

### How can students participate?

- Step 1: Eligibility
  - Students must be “eligible” for College Credit Plus participation based on assessment exam scores
    - Students’ scores must show that they are ready for “college-level” courses in at least one subject area on an exam such as ACT, SAT, Accuplacer, ALEKS, PlaceU, or MapleSoft
    - Each college/university may have different exam requirements
    - Colleges and universities will review students’ scores using statewide standards

- If a student’s scores are not “college-level,” other conditions may be considered depending on the exam scores and if the student has:
  - Overall high school GPA of at least 3.0 **or**
  - Recommendation form/letter (from school counselor, principal, or career-technical advisor)
- Step 2: College Admission
  - Students must apply for admission
  - Contact the college to learn about their requirements, processes, paperwork and deadlines
  - Colleges have the final decision on student admission
- Step 3: Course Registration
  - If the student is considered eligible and has been admitted to the college, then the college will discuss course options with the student, based on assessment scores, prerequisites, and other requirements

### **What courses can a student take?**

- Courses can satisfy high school graduation requirements
  - School counselors can help students understand requirements and course substitutions
  - Schools might have additional requirements in addition to the state minimum
- College advisors will help students know which courses they can take, based on:
  - Assessment scores
  - Course prerequisites
- Students must complete their first 15 credits in Level I courses, which include:
  - Transferable courses
  - Courses in IT, Computer Science, Anatomy & Physiology, foreign language
  - Courses that are part of a technical certificate
  - Courses that are part of a 15- or 30-credit pathway
  - Courses in study skills, academic or career success
  - Colleges must post their Level I courses – see website for details
  - Once a student completes the First 15 credit hours in Level I, he or she can move to Level II courses, which are any other allowable courses for which a student meets the prerequisites
- Non-allowable courses include:
  - A private course with one-on-one instruction (such as music lessons)
  - Courses with high fees
  - Study abroad courses
  - Physical education courses
  - Pass/Fail graded courses
  - Remedial courses or religious courses

### **What are other requirements?**

- Grades
  - College Credit Plus grades earned in the college course is the same grade that will be on the high school transcript
  - CCP course grades will be factored into the high school and college GPA
- Grade Weighting
  - If a high school uses a weighted grading scale for Advanced Placement, International Baccalaureate, or Honors courses in a subject area, then College Credit Plus courses in the subject area will be weighted using the same scale
- Graduation Requirements
  - Students may take College Credit Plus courses in subject areas that will satisfy graduation requirements
  - Students must work with school counselors to ensure they are meeting any mandatory testing or other high school graduation requirements

### **How many classes can students take?**

- Students may be enrolled in up to 30 semester credit hours per year, including high school only courses:
  - 30 – (secondary school units x 3) = Maximum CCP credits
- The maximum number of credits allowable over the life of the program is 120
- If a student enrolls in more than 30 credit hours for the year, the school will discuss with the student whether to:

- Drop the course **or**
- Pay for the entire course (including tuition, fees, books) at the college’s standard rates

## What are differences between high school and college?

- Tests
  - High School: Tests are sometimes given weekly or at the end of the chapter
  - College: Tests are generally fewer in number covering more material
- Study Time
  - High School: Required homework ranges between 1 to 3 hours per day
  - College: Standard rule of 2 to 3 hours of homework for every hour spent in class (3 to 5 hours per day)
- Knowledge Acquisition
  - High School: Information provided mostly in-class and out-of-class research is minimal
  - College: Coursework will generally require more independent thinking, longer writing assignments, and out-of-class research
- Grades
  - High School: Numerous quizzes, tests, and homework assignments
  - College: Fewer tests and fewer, if any, homework assignments will be used to determine final grades
- Parent Role
  - High School: Parents are strong advocates working closely with teachers and counselors
  - College: Parent serves as a mentor and support for the student; the college views the student as independent decision-maker
  - College: The Family Education Rights and Privacy Act (FERPA) protects student education records

## What are the benefits of participating?

- Students can earn high school and college credits at the same time
- Students can get a “head start” on college degrees or certificates
- Students can experience college early to understand the expectations of college life
- Students can save tuition and textbook costs

## What are the consequences of underperforming?

- If students fail or withdraw too late from college courses, the district may seek reimbursement for the tuition costs from the students/families to repay the cost of tuition that the district had paid
- The grades that students earn are on the students’ college transcript permanently
- If students fail or withdraw often, future financial aid may be impacted negatively
  - Contact the college’s financial aid office for more information about Satisfactory Academic Progress (SAP)
- If students perform poorly, they may be placed on CCP probation, CCP dismissal or on academic probation, or dismissal by the college

## Underperforming Student Rules

- **College Credit Plus Probation**
  - A student will be placed on CCP probation if he or she earns a 2.0 GPA or less in CCP course or withdraws from 2 or more courses in an academic term
- **While on CCP Probation, the student**
  - May only enroll in one College Credit Plus course for one college term (semester or quarter)
  - May not enroll in the college course in the same subject in which the student previously earned D, F, NC grade (or equivalent)
- **CCP Dismissal**
  - If students on CCP probation do not increase their CCP GPA to a 2.0 or above during the probation term, they will be placed on CCP Dismissal
  - While on CCP Dismissal, students may not enroll in any College Credit Plus courses
  - At the end of the dismissal term, the student can request (appeal) to be reinstated in the program
- **CCP Probation & Dismissal Appeals**
  - **CCP Probation:** A student may appeal in order to take a course in the same subject in which he or she previously earned a D, F, or received not credit.
  - **CCP Dismissal:** Within 5 days of being dismissed, the student may submit an appeal to the secondary school to appeal CCP Dismissal.
  - **Each school must have a policy describing the process for appeals.**

## What are the expenses for College Credit Plus?

- At public colleges or universities, there will be no cost to the students/families for tuition, required fees, and books
- At private colleges or universities, students may be charged a small cost per credit hour
- Some optional expenses are the responsibility of the student/family
  - Example: Parking and transportation

## What are the support services available for students?

- High school counselors continue to provide assistance to all College Credit Plus students
- College advisors provide course selection assistance
- Colleges must provide the same academic supports to College Credit Plus students as they do other students

## What about athletic eligibility?

Student athletes should:

1. Confirm their school is an Ohio High School Athletic Association (OHSAA) member
2. Learn the OHSAA requirements
3. Know that summer term CCP courses cannot be used to bring a student into compliance with the OHSAA requirements for interscholastic athletic participation

## Will the course credits transfer?

- Certain general education and technical courses will transfer especially from one Ohio public college to another Ohio public college
- Students must check with colleges to confirm transferability
- Students should check [https:// transfercredit.ohio.gov](https://transfercredit.ohio.gov) for transfer information

## What does being “college-ready” mean?

- Being “college-ready” is more than just being academically ready
  - Consider emotional and social transition and college expectations
  - Consider time management & organizational skills
  - Grades earned in a College Credit Plus course are for high school AND college credits and will be calculated into the student’s GPA at both places
  - College Credit Plus credits will be utilized in the calculation of financial aid (after high school)

## What are the deadlines?

- April 1, 2021
  - Students must complete and return the Intent to Participate form to the **high school guidance office**
- Check ACT and SAT testing dates
  - Test early to meet college/university admission deadlines (if required)
- College/Universities
  - Check each college’s deadline for admission
  - Find out about assessment testing requirements
  - Summer semester deadline will be early as classes usually start in May

# COLLEGE CREDIT PLUS INTENT TO PARTICIPATE

\*Date: \_\_\_\_\_

\* No later than April 1<sup>st</sup>

School: St. Henry High School

Name: \_\_\_\_\_

Grade you will be in for the 2021-2022 school year: \_\_\_\_\_

I plan to enroll in CC+ at: \_\_\_\_\_  
(List College or Colleges)

I would like to declare my intent to participate in the College Credit Plus program. I understand that signing this form does not require that I participate during the coming school year, and I may decide not to participate without consequence.

I also understand that it is my responsibility to notify my school if I do not gain admission to my selected institution of higher education or choose not to participate in the program. In addition, I certify that I have received counseling about the College Credit Plus program concerning the rules and regulations for both my school and the college, and that I understand my responsibilities, the benefits and possible risks of participating in the College Credit Plus program.

- Please sign and return this form to the high school guidance office by **April 1, 2021**.

Student Signature: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

This form must be submitted to the HS School Counselor no later than **April 1<sup>st</sup>** if you wish to participate in the CC+ Program during the 2021-22 school year.